



Vocational Technical Educator Licensure 2023-24

A valid license or waiver is required for employment as a teacher in a Chapter 74 vocational technical program. The specific requirements for employment experience, occupational licensure and academic coursework requirements are different for each license field. All license applications and renewals require application in an ELAR account. Educators may use the Licensure Requirements Tool to explore the requirements for each license.

Revised September 2023

General Chapter 74 Teacher License Requirements

Preliminary License

Valid for five years of employment. May be extended one time for additional five years of employment.

- Submit degree transcripts or diploma
- Submit valid occupational license or certification
- Documentation of employment experience or self-employment experience
- Vocational Technical Literacy Skills Test or Communications and Literacy MTEL.
- Passing score vocational subject-area test.

Refer to DESE Ch 74 Guide for Preliminary License for specific requirements.

Professional License

Valid for five calendar years.

- Three years of employment under same Preliminary license and
- Completion of a district induction program
- Possession of valid occupational license or certification
- Six (6) Professional Education approved courses (18 credits) or substitute
- Sheltered English Immersion (SEI) Endorsement
- Academic Coursework -one of the following:
 - a) Possession of a bachelor’s degree
 - b) 18 academic college credits: 3 credits each in in English, math and science; 9 credits in English, math, science, or the vocational subject
 - c) Possession of a degree higher than required at the Preliminary

Refer to DESE Ch 74 Guide for Professional Licensure for the specific requirements.

Professional Renewal

Renew every five calendar years.

- Document 150 Professional Development Points
- IPDP or five years of Educator Evaluation Plans

Refer to Ch 74 Guide for Professional Licensure Renewal for the specific requirements.

Emergency License

- NO NEW Emergency Licenses will be issued after November 7, 2023.
- “Old” Emergency licenses issued before December 12, 2021 in most fields were extended until June 30, 2024.
- “New” Emergency licenses issued after May 27, 2022 are valid for one calendar year and may be renewed two times in ELAR with demonstration of progress.
- Employment under Emergency License may be counted toward Professional Teacher Status under MA G.L. Ch. 71 Sec. 41.

Vocational Technical Educator License Testing

All Vocational Technical Teacher Testing is administered by NOCTI.

- Written exams are online-only.
- Performance exams will be scheduled after passing the written exam.

Registration information, student materials and the CTE Teacher Testing Program Candidate Handbook are available at www.nocti.org/credentials/state-programs/massachusetts/

MTEL/Vocational Literacy Skills Alternative Options

Communications & Literacy MTEL

Multiple test-based options to satisfy the Communications and Literacy/Vocational Literacy Skills requirement. As part of the pilot, passing scores from two different subtests will be accepted.

Hardship Waiver

Valid for one year. Requires a district application in ELAR request to employ an educator who does not hold the appropriate license for a role. Educators need apply for the license in ELAR and submit:

- Degree transcript or diploma
- Evidence of 75% of prior work experience requirement
- Copy of valid occupational license or certification

Note: The information in this document is for reference purposes only. Please check the specific requirements for your license(s) at www.doe.mass.edu/licensure.

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