

A valid license or waiver is required for employment as a teacher in a Chapter 74 vocational technical program. The specific requirements for employment experience, occupational licensure and coursework requirements are different for each license field. All license applications require application in an [ELAR](#) account. Educators may use the [Licensure Requirements Tool](#) to explore the requirements for each license www.doe.mass.edu/licensure or www.doe.mass.edu/licensure/voctech/.

Ch 74 Career Vocational Teacher License Requirements

Preliminary License *Valid for five years of employment.*

- ☐ [Application for the license in ELAR](#)
- ☐ Degree transcripts or diploma
- ☐ Valid occupational license or certification
- ☐ Documentation of [employment experience](#) or [self-employment experience](#)
- ☐ [Vocational Technical Literacy Skills Test](#) or [Communications and Literacy MTEL](#).
- ☐ Passing score [vocational subject-area test](#).
- ☐ May be [extended one time](#) for five years.

See [DESE Ch 74 Guide for Preliminary License](#) for specific requirements.

Professional License *Valid for five calendar years.*

- ☐ Application for the license in ELAR
- ☐ [Three years of employment](#) under same Preliminary license
- ☐ Completion of [district induction and mentoring program](#)
- ☐ Possession of valid occupational license or certification
- ☐ [Six \(6\) Professional Education](#) approved courses (18 credits) or [substitute](#)
- ☐ [Sheltered English Immersion](#) (SEI) Endorsement
- ☐ [Academic Coursework](#) -one of the following:
 - a) Possession of a bachelor's degree
 - b) 18 academic college credits: 3 credits each in English, math and science; 9 credits in English, math, science, or the vocational subject
 - c) Possession of a degree higher than required at the Preliminary

See [DESE Ch 74 Guide for Professional Licensure](#) for the specific requirements.

Professional Renewal *Every five calendar years.*

- ☐ Document [150 Professional Development Points](#)
- ☐ [IPDP](#) or five years of Educator Evaluation Plans
- ☐ May apply to renew up to one year prior to expiration date

See [Ch 74 Guide for Professional Licensure Renewal](#) for the specific requirements.

CVTE Testing Requirements

All Vocational Technical Teacher Testing is [administered by NOCTI](#).

- Written exams are online-only.
- Performance exams will be scheduled after passing the written exam.

Registration information, student materials and the CTE Teacher Testing Program Candidate Handbook are available at

www.nocti.org/credentials/state-programs/massachusetts/

MTEL/Vocational Literacy Skills Alternative Options

[Communications & Literacy MTEL](#)

Multiple test-based options to satisfy the Communications and Literacy/Vocational Literacy Skills requirement. Passing [scores from two different subtests](#) will be accepted. [Waiver available](#) for applicants with master's, out of state license or approved ed prep programs.

Hardship Waiver

Valid for one year. Requires a [district application in ELAR](#) request to employ an educator who does not hold the appropriate license for a role.

Educators must have submitted to ELAR:

- Degree transcript or diploma
- Evidence of 75% of prior work experience requirements
- Copy of valid occupational license or certification

Emergency License

- "New" [Emergency licenses issued after May 27, 2022](#) may be renewed twice may be renewed twice with [demonstration of progress until June 30, 2027](#).
- Employment under Emergency License may be [count toward Professional Teacher Status](#) under MA G.L. Ch. 71 Sec. 41